



CANNOLI JOE'S
4715 U.S. HIGHWAY 290 WEST
AUSTIN, TEXAS 78745
(512) 892-4444 FAX (512) 892-3319

PRIVATE PARTY BOOKING FORM

DATE OF PARTY: _____ DAY OFWEEK: _____

GROUP NAME: _____

CONTACT PERSON: _____

PHONE# _____

FAX# _____

ADDRESS: _____

MC VISA AMEX DISC DINERS
CREDIT CARD # _____
EXP. DATE: _____
SIGNATURE: _____

GUEST COUNT: _____ ARRIVAL TIME: _____ ROOM: _____
(for office use)

SPECIAL INSTRUCTIONS: _____

BAR OPTION: OPEN BAR CASH BAR LIMITED BAR

SPECIAL INSTRUCTIONS FOR BAR: _____

With this deposit, I understand that if I have less than 75% of the seating capacity for the room I've booked, I will still be required to pay for those dinners.

Signed _____ Date _____



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PRIVATE PARTY BOOKING POLICY

Cannoli Joe's is proud to offer you one of our eight different dining areas for to host your private party function. Each room is uniquely themed and offers a distinctively different setting. Here are some room details:

Marco Polo Room: Seats up to 125 guests.

Mambo Room: Seats up to 12 guests.

Galleria: Seats up to 52 guests.

Tuscany: Seats up to 100 guests.

Wine Cellar: Seats up to 40 guests.

Chianti Room: Seats up to 44 guests.

Joe's Bistro: Seats up to 30 guests.

Note: The Wine Cellar and Chianti rooms can be combined to a total seating of 80 guests.

- To book an entire room for a private function your group must fill at least 75% of the seating capacity for the room booked. (e.g., to book the Tuscany room you must have 75 guests since the room seats 100) **In the event that less than 75 of your guests show up for the event, you will still be required to pay for 75 dinners.**
- We require a \$50.00 deposit to place your reservation in our party room book. If you meet seating capacity requirements, your deposit will be refunded to the original credit card used to book the date or taken off your bill.
- A guaranteed guest count must be called in 24 hours in advance. If you fall below the 75% of the seating capacity of your original room, we may move you to a smaller room, if available.
- If there is a cancellation, it must be within 30 days of the booked function to receive a refund of the deposit. There are no refunds for December parties.
- For any Private Party Bookings only one check will be presented. **No separate checks** will be allowed for food.
- Bar service can be cash bar, open bar, or custom bar.
- Decorating options are limited to items on the tables. There may not be anything nailed, stapled, taped, stuck, or hung on the walls, windows, or window sills or from the ceiling. No candles allowed, except for birthday candles. No confetti of any kind.